

TRAVELER PROFILE

Name _____
(Last) (First) (M.I.) Cost Center

Address _____
(Business Street / Include Floor) (City) (State) (Zip)

Home Telephone _____ Cellular Telephone _____ Business Telephone _____ Business Fax _____

Employee ID# _____ E-mail Address _____

TRAVEL COORDINATOR INFORMATION

Name of Travel Coordinator _____ Cost Center _____

Telephone Number (_____) _____ Fax Number (_____) _____

E-mail Address _____

FREQUENT FLYER INFORMATION

Airline frequent flyer numbers: **FOR EACH FREQUENT FLYER NUMBER, PLEASE SUPPLY YOUR NAME EXACTLY AS IT APPEARS ON YOUR MEMBERSHIP CARD. THIS IS NECESSARY FOR YOU TO RECEIVE FREQUENT FLYER POINTS.**

DELTA# _____ UNITED# _____ CONTINENTAL# _____

US AIR # _____ NORTHWEST # _____ OTHER# _____

AMERICAN # _____ AIRTRAN # _____

Seating Preference (When available) () Window () Aisle () Front () Exit Row ()

Special diet needs (When available) () Low Sodium () Diabetic () Vegetarian () Other () _____

****NOTE: TO ENSURE FREQUENT FLYER POINTS ARE APPLIED, IT IS *STRONGLY ENCOURAGED* THAT THE NAMES ON ALL MEMBERSHIPS ARE CONSISTENT WITH THE NAME AT THE TOP OF THIS PROFILE SHEET.**

RENTAL CAR INFORMATION

Indicate Preference () Mid-Size*** () Full-Size ()

Individual ID Numbers: Hertz #1 # _____ National # _____ Avis # _____

Alamo # _____ Budget # _____ Other # _____

HOTEL INFORMATION

Indicate Preference () Smoking () King () Double ()

Individual ID Numbers: Holiday Inn # _____ Marriott # _____ Hyatt # _____

Hilton # _____ Courtyard # _____ Sheraton # _____

Other # _____

CREDIT CARD INFORMATION

Corporate Credit Card Number # _____ Expiration Date _____

Personal Credit Card Number # _____ Expiration Date _____

I hereby authorize SUZI DAVIS TRAVEL to charge travel transactions as requested by me via computer, telephone, fax or letter to any of the above designated credit/charge cards.

Signature

Date